



## ADDENDUM #1

**To:** All Companies Interested in Submitting a Bid  
**From:** Allison Millikin, Purchasing Agent  
**Bid:** Analytical Balances (Bid #PUR0718-008); Dated: July 16, 2018  
**Subject:** Addendum #1 (1 page)  
**Date:** July 17, 2018

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The following questions and/or clarifications were asked relative to the above-listed Request for Bid. This memo is sent for clarification to all companies to whom the bid was sent.

**Change:**

Vendors shall use the attached Revised Attachment C – Bid Submittal Forms to submit their bid. Changes are marked in red.

**Question:** Wireless Bluetooth connections work well for pairing with the printers we offer, but we generally do not recommend them for connecting with PC's due to the difficulty of making the connection with such a wide variety of operating systems and hardware configurations. What will these balances be connected to with the Bluetooth adapters?

**Answer:** The City was intending to connect to PCs with the Bluetooth adapters. The City will accept USB cables for PC connectivity if Bluetooth dongles are not recommended for PC connectivity with the analytical balance model being bid. Vendor shall specify whether USB cable or Bluetooth dongle PC connectivity is recommended with the analytical balance model being bid.

**Question:** There are a wide variety of analytical balance models and the ME204TE is the most basic offered. Will the ME204TE model or equivalent meet your needs?

**Answer:** The balance shall have the basic components with the ability to transfer data from the balance to a PC directly. The balance does not need to be auto-correcting or auto-calibrating for the City's needs.

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The Purchasing Services Division will accept written questions regarding the bid until 3:00pm CDT on Monday, July 23, 2018. Fax (888) 815-3659 or e-mail ([a.millikin@cedar-rapids.org](mailto:a.millikin@cedar-rapids.org)) all questions to Allison Millikin. Any and all questions will be responded to in the form of written addenda to all Bidders. All addenda that you receive shall become a part of the contract documents and shall be acknowledged and dated on the bottom of the Signature Page (page 5). The deadline for bid submittal is Monday, July 30, 2018 at 3:00pm CDT.

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